



Clackamas County Planning Division, 150 Beaver Creek Rd., Oregon City, OR 97045
(503) 742-4500
(March - 2009)

APPLICATION FOR DESIGN REVIEW

-----FOR STAFF USE ONLY-----

Date Received: _____ File No.: _____
 Staff Member: _____ Design Review Fee: \$ _____
 Zone: _____ .384% of Construction Cost: \$ _____
 Comp. Plan: _____ (\$583.00 Minimum / \$33,072.00 Maximum Fee)
 CPO: _____ Development No.: _____
 Project No.: _____

Name of Applicant: _____

Mailing Address: _____

Phone: _____ Email: _____ Fax: _____

What is Proposed: _____

Proposed Title: _____ Sq. Ft. Each Structure _____

Estimated Completion Date: _____ Estimated Cost of Constr (Labor & Materials): \$ _____

Site Address: _____ Total Land Area: _____ Acres

Legal Description: T _____ R _____ Section: _____ Tax Lot(s): _____

Adjacent Properties Under Same Ownership: T _____ R _____ Section _____ Tax Lot(s) _____

Other Persons (If Any) To Be Mailed Notices Regarding This Application:

Name	Address	Relationship

Name	Address	Relationship

I hereby certify the statements contained herein, along with the evidence submitted, are in all respects true and correct to the best of my knowledge.

Property Owner's Name (Print) _____

Applicant's Name (Print) _____

Property Owner's Signature _____ Date _____

Applicant's Signature _____ Date _____

DESIGN REVIEW/DEVELOPMENT REVIEW

CHECKLIST

The following is a checklist of information/plans needed for a pre-application conference. The following materials must be submitted before the conference is scheduled:

Project contact person, title, day time telephone number, fax number, address and e-mail address

Full-sized scaled plans (using engineer's scale) for presentation at the conference

Faxable site plan (8 ½ by 11 inch)

Information including the following:

- Vicinity map
- Project description
- Total developable site area (in square feet)
- Existing street improvements, i.e., right-of-way width, sidewalks/handicap ramps, utilities, transit stops, street lights within 250 feet of the site (both sides of right-of-way)
- Accesses, parking areas with details, i.e., spaces, aisles, loading area, garbage storage area
- Type and number of units (residential projects) or total building areas (commercial projects, etc.)
- Building entrances and walkways
- Basic topography of the site
- Any existing landscaping/trees/ buildings

Projects and any questions should be directed to Linda Preisz, Design Review/Development Review liaison; 150 Beaver Creek Road, Oregon City, OR, 97045, Phone: (503) 742-4528 / Fax (503) 742-4550.

150 Beaver Creek Road, Oregon City, Oregon, 97045 – Phone: 503-742-4500; Fax 503-742-4550