

## Enterprise Zone Tax Abatement Program Overview



The Sandy Enterprise Zone Tax Abatement Program provides a financial incentive for hotel, motel, and destination resorts and industrial businesses to build a new facility, expand their existing facilities, and/or to invest in machinery and hire new employees at higher wages.

The program is available to companies or sites zoned for hotel, motel, destination resort, or industrial uses in the city limits of Sandy.

Eligible firms include hotels, motels, destination resorts, manufacturing, assembly, fabrication, processing, distribution, maintenance, warehousing, or other industrial firms that meet the criteria listed below.

### Highlights of the three year tax abatement program:

A company will not pay taxes on its new investment if it can:

- Increase its permanent, full time employment by 10% and maintain it annually on average for three years.
- Pay the new employees at least 150% of the state minimum wage (\$12.75 per hour effective 1/1/11 - 12/31/11). Benefits can be used to reach this pay level.
- Sign a First Source Hiring Agreement committing the company to consider local applicants for these new positions.
- Pay a filing fee of 0.1% of the proposed investment.

### Additional requirements for a five-year tax abatement

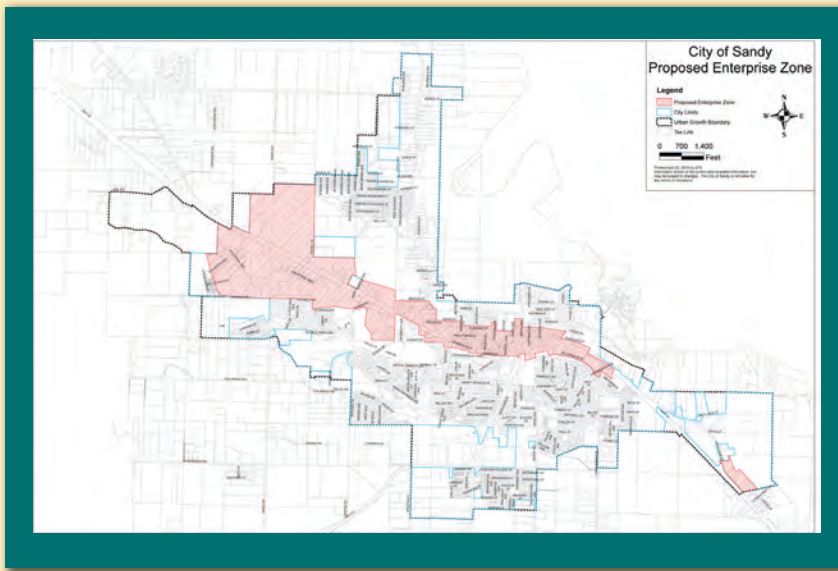
A company must meet all of the requirements of the three year program and also:

- Pay 150 percent of the average county wage (at least \$29.85 per hour or \$62,092 per year) for the new jobs created. The value of benefits can be used to achieve this pay level.
- Maintain the higher wages and employment levels for at least five years.

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# SANDY, OREGON

## Enterprise Zone

## Application Process

- 1) Please contact the Zone Manager, Jamie Johnk at 503-742-4413 or [jamiejoh@co.clackamas.or.us](mailto:jamiejoh@co.clackamas.or.us) to discuss the project and to determine eligibility.
- 2) Once it is determined that a company meets the job creation, investment and location requirements, they are encouraged to fill out the Oregon Enterprise Zone Authorization Application. The form can be found at: <http://www.oregon.gov/DOR/PTD/docs/303-029.pdf>
- 3) The company should submit the application form and a check for the application fee (0.1% of the investment) made out to "Clackamas County." The application must be submitted and approved before excavation or installation of equipment begins.
- 4) The company will be invited to a meeting with representatives from the Tax Assessor Office, Oregon Employment Department, Clackamas County, and the City of Sandy to discuss the project and address any concerns.
- 5) If all agree that the applicant meets the criteria of the program, the Zone Manager and Assessor officially approve and sign the Oregon Enterprise Zone Authorization Application. The First Source Hiring Agreement can be signed then as well.
- 6) The company proceeds to expand its existing facility, construct a new facility or install eligible equipment.
- 7) In January the following year, all pre-certified companies that have completed construction by the end of December will receive a reminder notice and Oregon Enterprise Zone Tax Exemption Application Form. Or see: <http://www.oregon.gov/DOR/PTD/docs/310-075.pdf>
- 8) The pre-certified company files the Oregon Enterprise Zone Tax Exemption Application Form paperwork with the County Assessor by April 1 following each year of the tax abatement period.
- 9) The business receives the tax exemption from the County Assessor for the tax year beginning the following July 1st.

### For More Information or Questions Contact:

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